



Building Operations Manager

Merlis Belsher Place - managed by Nustadia Recreation Inc.
2010 College Drive, Saskatoon, Saskatchewan.
S7N 2W4

Merlis Belsher Place is a state-of-the-art recreation facility located on the campus of the University of Saskatoon in Saskatoon, Saskatchewan. The facility includes a 2400 seat spectator arena, a double gymnasium, a community arena, varsity team dressing rooms multi-purpose space, Sports Science and Health Center and concession. Opening in the fall of 2018, the facility is the home of the University of Saskatchewan varsity men's and women's hockey, basketball, and soccer teams as well as the AAA U18 Saskatoon Stars and Contacts programs. Merlis Belsher Place also serves the minor hockey community and general public as well as serving as an event center.

To ensure the success of the facility, Nustadia Recreation Inc, the building operator, is looking for a motivated team member with proven operational and maintenance experience, preferably in a recreation facility environment to serve as Operations Manager. This individual will be experienced in communication with multiple stakeholders, enthusiastic and able to represent Nustadia Recreation Inc with professionalism and a community-minded focus.

The Operations Manager is responsible for the following:

- Supervise the facility operations using NRI "Best Practices" methodology for arena operations, and facility change-overs. Evenings / weekend supervision would be required when events occur.
- Oversee all aspects of building operations including arena and gymnasium operations and maintenance, HVAC, lighting, etc. This would include but not limited to capital improvements, refrigeration maintenance and servicing, and health & safety.

- Maintain a comprehensive facility maintenance program.
- Hire and supervise full time & part time operations staff. As well as scheduling.
- Develop and manage a comprehensive recruitment and mentorship training program for all arena operations.
- Oversee the refrigeration system and its efficient operation.
- Implement policy & procedure manual specific to relevant staff.
- Ensure all programs are in compliance with local regulatory requirements including WHMIS and Occupational Health & Safety.
- Oversee building maintenance contracts.
- Responsible for negotiating various supplier agreements.
- Oversee general event operations and work non-traditional hours to meet the goals and objectives of building operations.

Minimum Job Requirements:

- Saskatchewan Refrigeration Plant Operator, 2nd Class Certificate or 4th Class Power Engineer Certificate (or willingness to complete).
- Completion of Arena Certification Level 1 & 2 or equivalent.
- 2-3 years experience in a supervisory position.
- Arena, ice maintenance, and recreational facility experience would be considered an asset.
- First Aid, CPR, AED, criminal record check (mandatory).

Salary: A competitive salary and compensation package will be negotiated with the successful candidate. Only those applicants who are to be interviewed will be contacted.

Job Type: Full-time

Pay: \$72,000.00-\$77,000.00 per year

Benefits:

- Casual dress
- Dental care
- Extended health care
- Paid time off
- RRSP match
- Vision care

To apply email our general manager **Tanya Yano**;

tyano@merlisbelsherplace.ca

Please email your resume as well as a cover letter in your application.

October 2026